

Prospect High School PTSA
Minutes for 11 September 2012

Call to Order: Meeting was called to order at 7:05pm by Louise Henderson.

Welcome and Introductions: Louise began with welcoming everyone starting self-introductions of PTSA parents, District Rep (Diane Gordon) and Prospect staff.

Secretary's minutes:
Motion to approve 8 May 2012 meeting minutes was put forward by Louise. Minutes were approved.

Treasurer's Report:
Michele Felt, PTSA Treasurer, educated us on the need to complete materials required for approval of Charitable Trust at Oct meeting.

- 11 Sept '12 Treasurer report distributed for review and discussion
- Music and Art Show line item – Louise put forward the motion, "To not donate \$500 but to support District Art Show and Music Show with volunteers and contributed goods." Motion carried.
- Open House line item recommended decrease to \$200
- Teacher Appreciation line item recommended increase to \$450
- Grad Night – discussed if PTSA should continue to make contribution to.
 - Will revisit this year
- Senior Breakfast line item – After discussion if PTSA needs to support this activity, it was agreed that parents would support this if PTSA coordinated requests. Louise put forward the motion, "To take Senior Breakfast off of the budget." Motion carried.
- Scholarships – discussed need to review guidelines for updating. Committee will recommend if changes need to be made.
- Assemblies – Every 15 Minutes has traditionally been the assembly. With thorough days and impact to instructional and prep hours, suggestion was made to review if this assembly is pertinent. Joell Hanson, Prospect Principal, is reviewing best approach and alternatives. Louise put forward the motion, "To reallocate \$400 to mini-grants and \$600 to balance budget." Motion carried.
- Louise put forward the motion, "To approve the revised budget as discussed and updated." Motion carried.

Additional Treasurer discussions:

Signers for PTSA bank account – Louise Henderson, Michele Felt & Joell Hanson
Relative is \$22,423.94. Monthly cash flow to be analyzed if this is sufficient or if funds can be released without triggering bank fees.
PTSA membership fees were to be reinstated this year to \$40 as district has picked up Naviance costs. Updated forms were not included in summer registration mailer. Update to go out to school community later this year.

Student Council's report: No report

Principal's report:

- School year has started with approx 1300 students, ~60 short of projections.
- 8 new teachers have been hired – a combination of full-time, part-time and shared.
- Solar panels wired and expect to be in operation by the end of September. There is a part replacement on order getting the project plug-in.
- Field House and Bathroom construction will start in the spring.
- Renovation of building with rooms 847-51 will commence in spring.
- BTSN law increases across the board – Naviance and PTSA sign-ups increased. 3 freshman AVID electives.
- SLIC (School site council) might consider merging with PTSA due to low membership. At high school level, curriculum and budget spend all WASC-driven with department input. Joell will come back with recommendation.
- Principal's Coffee will lead-off next PTSA morning meeting Oct 16.

Teacher's report: Christine Berube

- Teacher's asking if mini-grants will continue. See Treasurer's report, they will.
- If morning meetings continue, teacher rep may not be able to attend.
- California Teachers Association (CTA) position on Props 30 & 32. Contact Ms Berube for detailed information.

Board Member's report: Diane Gordon

Diane is promoting a district foundation to replace various site specific foundations with the focus on the pooling of funds will benefit all schools – for instance, hire of a grant writer.
She encourages anyone to contact her if they want to speak with a Board member.
Her email is: DGordon@unesd.org

New Business:

- 7th Annual Open House – 27Oct12 (8am-12noon) target date & time. Louise will create a flyer for distribution to area middle schools.
- Teacher mini-grants applications will be reviewed at next PTSA meeting, 16Oct @8am. Louise & Joell will coordinate sending out the info, form and submission deadline, to the teachers. Louise to send info to Joell by 13Sept for teacher letter. Louise to scan and distribute application requests to PTSA attendees.
- Assemblies – 12 Minutes assembly reviewed during budget discussion.

Committee reports:

Volunteer Coordinator – Lisbeth Visscher reports there were many volunteers for registration. Panther Paws meeting is 12 Sept @ 7:30pm. Students looking for volunteer opportunities, usually American History & Key Club students will also be directed. EDS could use some for Fall Festival. PTSA Website needs updating along with other key positions.

Career Center – Rona Broderick was not able to attend. Naviance sign-ups continue. Monday table setups and library Tue/Thur Naviance hours started this week.
Freshman Naviance codes will be distributed by Guidance in Oct to all Freshman.

Will Grad Night run the coat-check at dances? If not, PTSA will coordinate. Rosemarie will check with Grad Night organizers.

Meeting ended 8:45pm

Respectfully submitted by Maria Laughlin for PTSA

12 September 2012